



**INDOOR  
World Championships 2009  
Rzeszow (POL)**

**TEAM CAPTAINS MEETING  
INFORMATION BOOKLET**

V 1.0

The Team Captains Meeting will take place at the Venue Hall  
(ground floor- dining room) March 4<sup>th</sup>, at 10:30 h

[www.archery.org](http://www.archery.org)



Dear Team Captains, dear participants:

Welcome to Rzeszow, to the Indoor World Championships in 2009. Thanks for attending this important event for archers, Member Associations, the Organizing Committee and for FITA.

FITA would like to thank the Organizing Committee for their hard work done in the preparation of this event. It has been very challenging and I know they have done their best to offer a great event to the entire archery community.

We hope that at the end of this week we will have the feeling that this was a successful World Championships and a good competition for the archery, for our sport and for the O.C.

Please, feel free to make any comments and provide feedback at any time to FITA, as your input will help us to plan better events in future.

I am sure we will be enjoying a great week of ARCHERY!

Good luck to all participants!

Juan Carlos Holgado  
FITA Technical Delegate



# **Agenda of the Team Captains meeting**

## **1) Introduction of Officials & Opening of the meeting** *.(FITA TD)*

- Welcome & Introduction of the panel by the FITA TD, Mr. Juan Carlos Holgado
- Welcome speech by the FITA 1<sup>st</sup> Vice-President, Mr. Paul Paulsen
- Welcome speech, by the FITA Secretary General, Mr. Tom Dielen
- Welcome speech by the President of the Organizing Committee, Mr. Jacek Trojnar

## **2) Roll call of all attending nations** *(FITA TD)*

## **3) Introduction of the Technical Officials of the Event** *(FITA TD)*

- Chairman of the Tournament Judges Commission, Mr. Morten Wilmann
- Members of Tournament Judges Commission *(by the Chairman of Judges)*
- Director of Shooting *(by the Chairman of Judges)*
- Jury of Appeal *(FITA TD)*
- FITA Result & Technology Team, Mr. Murat Olgun & Mr. Batuhan Ozay

## **4) Technical Aspects of the competition** *(FITA TD + chairman of Judges)*

- 4.1. Number of participants per division and Category
- 4.2. Competition Program
- 4.3. Official Practice & Training
- 4.4. Equipment Inspection.
- 4.5. Qualification Round and information on scoring (Instructions documents attached)
- 4.6. Individual Elimination Round
- 4.7. Individual Finals Round
- 4.8. Team Elimination Round
- 4.9. Team Finals Round
- 4.10. Appeal Procedure (Form attached)

## **5) Technical Matters** *(FITA TD + Chairman of Judges)*

- 5.1. Timing Control system.
- 5.2. Results system
- 5.3. Rules that apply in this event. (Chairman of Judges)

## **6) Logistics Aspects** *(OC)*

- 6.1. Transportation:
- 6.2. Meals, during qualification, practice, finals...

**7) Protocol and ceremonies (OC)**

- 7.1. City Hall welcome
- 7.2. Opening Ceremony
- 7.3. Medal Ceremonies
- 7.4. Closing Party

**8) Medical services (Medical representative)**

- 8.1 Medical services
- 8.2 Physiotherapy service
- 8.3 Emergencies

**9) Doping Control (Medical representative)**

- 9.1. Doping control
- 9.2. Alcohol test

**10) Dress Regulation**

**11) Other matters of Importance.**

**12) Closing (FITA TD)**

# POINTS to inform

## 4) Technical Aspects of the competition (FITA TD + chairman of Judges)

### 4.1. Number of Participants per class (final numbers will be given in meeting)

#### SENIORS

Recurve Men	Individual: <b>53</b>	Teams: <b>12</b>
Recurve Women	Individual: <b>46</b>	Teams: <b>10</b>
Compound Men	Individual: <b>61</b>	Teams: <b>15</b>
Compound Women	Individual: <b>41</b>	Teams: <b>9</b>

#### JUNIORS

Jr Recurve Men	Individual: <b>44</b>	Teams: <b>12</b>
Jr Recurve Women	Individual: <b>34</b>	Teams: <b>9</b>
Jr Compound Men	Individual: <b>31</b>	Teams: <b>8</b>
Jr Compound Women	Individual: <b>18</b>	Teams: <b>5</b>

### 4.2. Competition Program (at the end of the document V2.5)

#### 4.3 Official Practice, Practice & Training:

- Official Practice – Main Hall  
Morning 9:30-12:30 Divisions: **RM, RW, JrRW, JrCM**  
Afternoon 14:30-17:30 Divisions: **CM, CW, JrCW, JrRM**
- Training: In the training Hall –Blue Hall. It will be open the days of the event from 08:30 till 18:30 hours (except during medal finals)
- Qualification Round: warm-up (45 min before the Competition)
- Individual and Team Elimination Round Practice: 45 min before the competition in the assigned targets per session.

#### 4.4. Equipment Inspection.

Equipment inspection will be run at the Main Hall, at the same time as the Official practice. Each team will be called (following alphabetical order) and invited by the DoS to come to the designated place for this inspection. All team members should wear their team uniform. The back number will be given at this moment and then the equipment will be checked by the Judges. When receiving the back numbers, we would like each Team Captain to double check that each archer has the correct registration number, and bring the passport for all the Juniors participating in this event.

We are kindly asking to all the archers and coaches to follow the OC volunteers and Judges Instructions in order to proceed with no delays and as organized as possible.

#### **4.5. Qualification Round and information on scoring**

The event is full in participation, and this has forced FITA to combine some targets with archers of different categories. Please be aware that your archer can be shooting in a target with an archer from another category. Electronic Score Terminals (PDA) for each target will be given by volunteers when archers will go to the target. The athletes should register themselves the data entries for their scores. Assistance will be given in the FoP if requested by the FITA Result team on site.

There are special terminals for recurve and compound archers, so the scoring is done in accordance with the division the archer is shooting. Please double check between terminals and scorecards, and please make sure that each archer of your team is aware that all the data requested in the scorecards must be filled in, and scorecards signed.

#### **4.6. Individual Elimination & Finals Round (until ½ finals)**

Following the Competition and entries per categories, byes might occur. In case of a bye, archers will be allowed to shoot on their own target, but no score will be recorded or allowed to be displayed. No alternate shooting format during eliminations and finals. Only for the medal matches alternate shooting will be applied.

#### **4.7. Individual Finals Round (Medal matches) *live coverage on some matches***

Following the Competition Schedule, Bronze and Gold medal matches will be shot at in a 2 targets FoP in alternate shooting format. Live Broadcasting is planned for some matches (TVP). Therefore, there could be some changes of the competition schedule for the 2 last days of competition, the medal matches-finals (7<sup>th</sup> and 8<sup>th</sup>). The 6<sup>th</sup>, at the end of the afternoon session it will be published any changes to the latest competition schedule for 7<sup>th</sup> and 8<sup>th</sup>.

#### **4.8. Team Elimination & Finals Round (until ½ finals)**

No alternating shooting will be used until the Medal matches  
Byes won't be allowed to shoot in the competition targets.

#### **4.9. Team Finals Round (Medal matches)**



Following the Competition schedule, Bronze and Gold medal matches will be shot in alternate format.

#### **4.10. Appeal Procedure (Form attached)**

In case of an Appeal, the Appeal Form should be given to the Chairman of Judges or to his deputy. In order to proceed with an appeal, a deposit of 50 USD (40 Euros) should be given to the FITA TD (Or Chairman of Judges) for the appeal to be valid

### **5) Technical Matters** (*FITA TD + chairman of Judges*)

#### **5.1. Timing Control system.**

LONGINES Timing equipment will be used for Timing and scoreboards.

#### **5.2. Results system.**

The scoring in the qualification round will be done by the archers. One archer will write down the score on the manual score card (one scorecard per target) and another archer will score on a PDA terminal given by a Volunteer. The two other archers verify that the correct scores are entered.

During the Equipment Inspection your archers are asked to test the terminals and see if they understand the correct working of the terminals.

The persons responsible for the results are Mr. Murat Olgun and Mr. Batuhan Ozay.

#### **5.3. Rules that apply in this event.** FITA rules

Rules for indoor and FITA Committee official interpretations. (*Chairman of Judges +FITA Sec General*)

### **6) Logistical Aspects** (*OC*)

**6.1 Transportation:** The entire transport schedule will be published in the official hotels and in the venue during the 3<sup>rd</sup> of March and updated if needed during the championships.

All teams are requested to inform to the LOC (local Organizing Committee) on their departure details (return flight confirmation, number of person, etc..).

Please contact the LOC in the Reception desk in the main hall and provide this information asap.

Please be aware that if your departure city is Warsaw, your team will be required to leave Rzeszow 8 hours earlier to the flight departure. For Krakow, this time will be 6 hours.

The LOC has agreed with the City of Rzeszow to use for free the public transport (Busses). Please present your accreditation (with photo) to the bus driver to get free access.

## **6.2 Meals, during practice, finals...**

Meals (lunch) are arranged in the main Hall. Lunch tickets will be available at the reception desk in the main hall (after the entrance at the right). Lunch tickets have a cost of 10 Euros (for those that has still not arrange and book it)

## **6.3 Other social functions.**

There will be Closing Banquet & Party at 21:00 in the VILLA RIVIERA Hotel. Tickets to attend this closing banquet can be purchased in the Reception desk in the Main Hal. The cost of the Banquet is 10 Euros. Transportation will be arranged from the Main Hall to the banquet, just after the finals and closing ceremony will be over.

If some participants would like to go to the banquet from their hotel, he/she will be requested to use the public transport. Please contact the LOC in order to find out the way to go to the Villa Riviera Hotel.

Buses will drive participants back to their hotels starting from 24:00 (end of the party). Each team will be assigned one dedicated bus-transport, which will be the same bus that will drive them to the departure airport the day after 8or the same night). Team leaving early, are requested to have their luggage ready in the hotel in order to facilitate this logistics.

## **7) Protocol and ceremonies (OC)**

### **7.1. City Hall welcome**

Date : 4 March 2009



Time : 15:00 – 16:00  
Venue : City Hall  
Participants: ONE person per delegation.  
Dress Code: Casual (official uniform are allowed)  
Transportation will be organized from the Indoor Hall.

### **7.2. Opening Ceremony**

Date : 4. March.2009  
Time : 18:00 – 19:00  
Venue : Main Hall  
Dress Code: Official uniform  
Transportation will be available at 12:00 from the official Hotels

### **7.3. Medal Ceremonies**

#### **JUNIORS**

Date : 7. March.2009  
Time : 17:10 – 17:50  
Venue : Main Hall

#### **SENIORS**

Date : 8. March.2009  
Time : 19:10 – 19:50  
Venue : Main Hall

### **7.4. Closing Banquet & Party**

Date : 8. March.2009  
Time : 21:00  
Venue : Villa Riviera Hotel  
Transportation will be available at 20:30 from the Main Hall.  
Return transfer as described in point 6.1

### **8) Medical Related issues** (*Medical representative*)

Ambulance and First Aid Services will be available in the Archery Venue (Main Hotel) Each of the official Hotels have an agreement to with the nearest local hospitals. In case of emergency during you stay in the hotel, please inform the reception and proper arrangements will be made.

### **9) Doping Test**



## 9.1. Doping control

Doping control will be done following FITA rules

## 9.2. Alcohol test

Level of alcohol might be also being tested during the competition, following FITA rules.

## 10) Dress Regulation (FITA TD)

Athletes, officials and staff should have a proper appearance, when are present on the field. Athletes and Technicians should wear no other kind of foot wear, than sport-shoes. This is a FITA world Championship so FITA dress regulations do apply. Names are required to be on the back for all senior archers and are requested for Junior Archers. It is strictly forbidden to shoot in jeans.

*3.22.1.1 During the Olympic Games, Target World Championships (including Cadet and Junior Championships) and World Cup Competitions, athletes and team officials must dress in professional looking sports clothing on the field of play.*

- *All members of one team must be dressed in the same team uniform. The men's and women's teams of one country may wear different design and colour uniforms. Team officials may wear a different style but should wear the same colours and should be easily identified as the official of their team.*
- *Women are required to wear dresses, skirts, divided skirts or shorts (these may not be shorter than the athlete's fingertips when the arms and fingers are extended at the athlete's side) or trousers (slacks), and blouses or tops (covering the front and back of the body and be fixed over each shoulder and the midriff when at full draw).*
- *Men are required to wear trousers or shorts (these may not be shorter than the athlete's fingertips when the arms and fingers are extended at the athlete's side) and long or short sleeved shirts (covering the midriff when at full draw).*
- *No denim or jeans may be worn nor any oversize or baggy type pants or shorts.*
- *During the Team Match play competition the same colour and style shirt/blouse/top and the same colour and style pants/shorts/skirts must be worn.*
- *Due to weather conditions, protective clothing such as sweaters, track suits, lycra sportshirts, raingear, etc. may be worn following approval by the Technical Delegate of the event or, in his or her absence, the chair of the tournament judge commission.*
- *Headwear is optional, but if worn they must have the same colour pattern for the members of a team competing in the same category and this headwear may have different patches or names of one sponsor in compliance with the eligibility rules.*

*3.22.1.2 Sport shoes must be worn by all athletes and coaches during Target events. Sport shoes may be different styles but must cover the entire foot.*

*3.22.1.4 At Olympic Games, World Championships (including Cadet and Junior Championships) and World Cup Events, all athletes must have their name across the back on the upper shoulder area in combination with the name of their country (or three letters NOC country code). Team officials must have their country name on the back of their shirt. The name and function of the team official are optional.*

*3.22.1.5 Athletes and team officials must conform to the dress regulations during the Official Practice.*

11) Other matters of importance (FITA TD)

12) Closing (FITA TD)

## Directory

**Juan Carlos Holgado**

**Reception desk in the Main Hall**

+41 795 900 761

+48 17 853 4950

FITA Event Director

OC office in the Venue





## APPEAL FORM / FORMULAIRE D'APPEL

This is an intention of Appeal / *Ceci est une intention de faire appel*

This is an appeal from / *Ceci est un appel*   
(please tick appropriate box / *cochez la case appropriée*)

the Team Captain of the following country :  
/ *du capitaine d'équipe du pays suivant:* -----

Name of the Team Captain: / *Nom du capitaine d'équipe:* -----

a Team (please name country): / *d'une équipe (précisez le pays):* -----

an individual person (name) :  
/ *d'une personne individuelle (nom):* -----

other (please specify) / *autre (précisez):*-----

This appeal is against / *cet appel est dirigé contre:* -----

Description of Appeal or Protest / *Description de l'appel ou de la plainte:*

-----  
-----  
-----  
-----

I believe this action is against the following rules (state article if known) :  
/ *je pense que cette action viole les règles suivantes (citez l'article si connu):* -----

Signature : Name in printing / *nom en capitales:* -----

### Article 3.13.2.1:

An intention to appeal when it might affect the progression of an athlete from one stage of the competition to the next, must be expressed in writing and lodged with the Chairperson of the Tournament Judge Commission and/or the Jury within 5 minutes of the end of the relevant round or match, whichever comes first. The written appeal must be lodged with the Jury within 15 minutes of the end of the relevant round or match, whichever comes first, to allow the Jury to come to a decision before the beginning of the next round of the competition.

***L'intention de faire appel dans le cas où cela pourrait affecter la progression d'un concurrent entre une phase de la compétition et la phase suivante doit être exprimée par écrit au Président des Juges du Tournoi et/ou au Jury dans les 5 minutes suivant la fin de l'épreuve ou du match en question, peu importe celui qui arrive en premier. Cet appel écrit doit être présenté au Jury dans un délai de 15 minutes suivant la fin de l'épreuve ou du duel en question, peu importe celui qui arrive en premier, pour que le Jury prenne une décision avant le début de la phase suivante de la compétition.***

### Article 3.13.4:

Jury decisions shall be minuted and submitted to the appellant, the Chairperson of the Tournament Judge Commission and the Organizers before the beginning of the next stage of the competition or before the awarding of prizes.

*Le procès-verbal des décisions du jury d'appel est soumis au requérant, au Président des Juges du Tournoi et aux organisateurs avant le début de la phase suivante de la compétition ou avant la remise des prix.*

Received on / *reçu le*: ----- time / *heure*:-----  
by Chairperson of the Tournament Judge Commission / *par le Président des Juges du Tournoi*:

Signature: Name in printing / *nom en capitales*: -----



## **2 March**

13:00-18:00 Training in Training Hall (Blue Hall)

## **3 March**

11:00-18:00 Training in Training Hall (Blue Hall)

## **4 March**

### **Official Practice, Team Captain meeting, Equipment Inspection / OPENING CEREMONY**

09:30-12:30 Official Practice (RM,RW, RJrW, CJrM)  
Equipment Inspection per Countries/categories  
10:30-11:30 Team Captain meeting  
14:30-17:30 Official Practice (CM,CW, CJrW, RJrM)  
Equipment Inspection per Countries/categories  
15:00-16:00 City Hall meeting (1 official per country)  
17:40 Meeting all participants for Opening Ceremony (Hall)  
18:00-19:00 Opening Ceremony

## **5 March**

### **Qualification Rounds (All competitors)**

09:30-10:15 Practice-Warm-up (RM,RW, RJrW, CJrM)  
10:30-13:00 QUALIFICATION Round (RM,RW, RJrW, CJrM)  
*Shoot-off for ties in cut position*  
14:30-15:15 Practice-Warm-up (CM,CW, CJrW, RJrM)  
15:30-18:00 QUALIFICATION Round (CM,CW, CJrW, RJrM)  
*Shoot-off for ties in cut position*

## **6 March**

### **Elimination Rounds (All competitors until 1/4 finals)**

08:30-08:55	PRACTICE	RW+RM
09:00-09:30	1/16 Elim.	RW+RM
09:30-10:00	1/8 Elim.	RW+RM
10:00-10:30	1/4 Final	RW+RM
10:30-11:00	1/2 Final	RW+RM
11:15-11:40	PRACTICE	RJrW+RJrM
11:45-12:15	1/16 Elim.	RJrW+RJrM
12:15-12:45	1/8 Elim.	RJrW+RJrM
12:45-13:15	1/4 Final	RJrW+RJrM
13:15-13:45	1/2 Final	RJrW+RJrM
14:00-14:25	PRACTICE	CJrW+CJrM
14:30-15:00	1/16 Elim.	CJrW+CJrM
15:00-15:30	1/8 Elim.	CJrW+CJrM

15:30-16:00	1/4 Final	CJrW+CJrM
16:00-16:30	1/2 Final	CJrW+CJrM
16:45-17:10	PRACTICE	CW+CM
17:15-17:45	1/16 Elim.	CW+CM
17:45-18:15	1/8 Elim.	CW+CM
18:15-18:45	1/4 Final	CW+CM
18:45-19:15	1/2 Final	CW+CM

## **7 March**

### **JUNIORS Team Elim+Finals & Individual Finals**

#### **Juniors Team ELIMINATIONS**

08:30-09:00	PRACTICE	RJrM+CJrM	CJrM+CJrW (1/4 finals)
09:10-09:40	1/8 Elim	RJrM+CJrM	CJrM+CJrW (1/4 finals) single match
09:50-10:20	1/4 Finals	RJrM+RJrW	
10:30-11:00	1/2 Finals	RJrM+RJrW+CJrM+CJrW	

#### **Juniors Team FINALS**

12:00-12:20	BRONCE	CJrW
12:20-12:40	GOLD	CJrW
12:40-13:00	BRONCE	CJrM
13:00-13:20	GOLD	CJrM
13:20-13:40	BRONCE	RJrW
13:40-14:00	GOLD	RJrW
14:00-14:20	BRONCE	RJrM
14:20-14:40	GOLD	RJrM

#### **Junior Individual FINALS**

15:00-15:15	BRONCE	CJrW
15:15-15:30	GOLD	CJrW
15:30-15:45	BRONCE	CJrM
15:45-16:00	GOLD	CJrM
16:00-16:15	BRONCE	RJrW
16:15-16:30	GOLD	RJrW
16:30-16:45	BRONCE	RJrM
16:45-17:00	GOLD	RJrM
17:10-17:50	<b>Award CEREMONY ALL Juniors Ind+Teams</b>	

## **8 March**

### **SENIORS Team Elim+Finals & Individual Finals**

#### **Seniors Team ELIMINATIONS**

08:30-08:55	PRACTICE	RW	
09:00-09:30	1/8 Elim	RW	Warm up CW (one match)
09:40-10:10	1/8 Elim	RM	1/8 CW (one match)
10:20-10:50	1/4 Finals	RW+RM	
11:00-11:30	1/8 Elim	CM	Live TV
11:40-12:10	1/4 Finals	CW+CM	11:00-13:00
12:20-12:50	1/2 Finals	RW+RM+CW+CM	

#### **Seniors Team FINALS**

14:00-14:20	BRONCE	CW
14:20-14:40	GOLD	CW

14:40-15:00	BRONCE	CM
15:00-15:20	GOLD	CM
15:20-15:40	BRONCE	RW
15:40-16:00	GOLD	RW
16:00-16:20	BRONCE	RM
16:20-16:40	GOLD	RM

**Individual FINALS**

17:00-17:15	BRONCE	CW
17:15-17:30	GOLD	CW
17:30-17:45	BRONCE	CM
17:45-18:00	GOLD	CM
18:00-18:15	BRONCE	RW
18:15-18:30	GOLD	RW
18:30-18:45	BRONCE	RM
18:45-19:00	GOLD	RM
19:10-19:50	Award CEREMONY ALL Senior Ind+Teams	

**Note:** Competition schedule on 8th can change based on live TV needs. The final competition schedule for March 8th will be published and distributed 7th morning.